

**Lobbyist Registration Form  
Moreno Valley Municipal Code  
Chapter 5.26  
(See attached)**

Prior to communicating with any Moreno Valley officials for the purpose of influencing any action by the City, all lobbyists shall register the following information with the City Clerk.

“Lobbyist” means any person, business entity or organization that is employed, contracts, or otherwise receives compensation in any form whatsoever to communicate with any employee, agent, elected or appointed official of the city of Moreno Valley for the purpose of influencing any city legislative or administrative action on behalf of any other person, business entity, or organization.

<b>1.</b>	Name of Lobbyist's Business:	
	Business Phone:	Business Email:
	Business Address:	
	Signature:	Date:
<b>2.</b>	Individual's Name:	Title:
	Home Phone:	Personal Email:
	Home Address:	
	Signature:	Date:
<b>3.</b>	Name of Client	
	Client's Phone:	Client's Email:
	Client's Address:	
	Client's Signature:	Date:
<b>4.</b>	Description of Subject Matter:	

## **Chapter 5.26 Lobbyist Registration Program**

### **5.26.010 Definitions.**

“Lobbyist” means any person, business entity or organization that is employed, contracts, or otherwise receives compensation in any form whatsoever to communicate with any employee, agent, elected or appointed official of the city of Moreno Valley for the purpose of influencing any city legislative or administrative action on behalf of any other person, business entity, or organization. (Ord. 897 § 1, 2015)

### **5.26.020 Exemptions.**

The following are exempt from the requirements of this chapter:

- A. Any public official or employee of a public entity acting in his or her official capacity and within the scope of his or her employment by the public entity.
- B. Any person who is engaging in lobbying activities without compensation.
- C. An attorney providing legal representation to a person, business entity or other organization which is a party to an administrative proceeding with the city.
- D. An employee who has been employed on a full-time basis, forty (40) hours per week or more (“full time employee”), at the time the employee attempts to influence a city legislative or administrative action on behalf of his or her employer with respect to a proposed city legislative or administrative action. (Ord. 897 § 1, 2015)

### **5.26.030 Registration.**

Prior to communicating with any Moreno Valley officials for the purpose of influencing any action by the city, all lobbyists as defined above shall register the following information with the city clerk:

- A. Lobbyist’s full name, business and home addresses and telephone numbers;
- B. The names, addresses and telephone numbers of all individuals or entities by whom the lobbyist is employed or with whom the lobbyist contracts to perform services in the city; and
- C. A description of the subject matter that the lobbyist is attempting to influence. (Ord. 897 § 1, 2015)

### **5.26.040 Registration fee.**

The city clerk shall charge a fee for the filing, amendment and/or renewal of a registration, the amount of which shall be determined by resolution of the city council. (Ord. 897 § 1, 2015)

### **5.26.050 Registration—Time.**

Every lobbyist required to register under this chapter shall register with the city clerk no later than ten (10) days after being engaged as a lobbyist and shall renew the registration annually. (Ord. 897 § 1, 2015)

**5.26.060 Registration—Duration.**

Registration shall be renewed with the city clerk on an annual basis between July 1st and July 31st of each year. Registration shall be valid for one year. (Ord. 897 § 1, 2015)

**5.26.070 Amendment of registration information.**

If any change occurs concerning any of the required information the lobbyist shall file an amended registration form reflecting the change within ten (10) days of the change. (Ord. 897 § 1, 2015)

**5.26.080 Violations—Penalties.**

Any violation of this chapter shall be a misdemeanor and punishable as provided in Title 1 of the Moreno Valley Municipal Code. Violations of the program requirements may be enforced by administrative citation, misdemeanor criminal prosecution or by civil injunction to compel compliance with the registration requirements. Administrative citations carry graduated fine amounts between one hundred dollars (\$100.00) and five hundred dollars (\$500.00) a day and criminal prosecution, if warranted, carries a maximum punishment of one thousand dollars (\$1,000.00) and up to six months in jail. (Ord. 897 § 1, 2015)